Technical Assistance Tool: Complete Streets

To: Kevin Wender, Leadership Institute Fellow at Smart Growth America
From: Juliet Walker, City of Portsmouth
Date: February 6, 2015
Re: 6-Month Progress Status Report

Workshop Followup

- The Transportation Planner has drafted an action plan that transportation staff continues to consult during monthly transportation coordination meetings.
- In November, 2014, Planning Department staff provided an annual update to the City Council on the City's progress towards implementation of the Complete Streets Policy. The update included an overview of the workshop and related action items.

Staff Coordination

- The bi-weekly transportation coordination meetings continue. The City's Transportation Planner coordinates the agenda and regular participants include the Planning Director, Public Works Director, and Parking and Transportation Division Director. Where relevant, other City staff who are involved in specific transportation projects are invited, as well.

Community Engagement / Education / Staff Training

- Planning Department prepared an annual update to the City Council in November related to Complete Streets Implementation.
- In January, the City co-sponsored a community forum with Jeff Speck, author of Walkable City. The event was well-attended and a number of Complete Street
initiatives were discussed as well as opportunities for improving walkability and bikability throughout the City. This update is attached to this memo.

Capital Improvement Program

- The City’s Capital Improvement Program plan for Fiscal Year 2016 is under review by the City Council. During the CIP planning process, transportation projects were evaluated to ensure connection with the Complete Streets Policy and the recently adopted Bicycle and Pedestrian Plan.