Memo

To: Smart Growth America

From: Kyle Wagenschutz

Cc: John Cameron, Manny Belen, Sarah Sieloff

Date: January 26, 2015

Re: Complete Streets Implementation

The purpose of this memo is to provide an update on the implementation of the City of Memphis Complete Streets Policy.

Since the workshop held by Smart Growth America in Memphis on June 18 & 19, 2014, the City of Memphis has continued to make progress towards the completion of its Complete Streets Project Delivery Manual. In cooperation with our community partners, Livable Memphis, and the Complete Streets Policy Development Team, the City of Memphis retained the services of Active Transportation Alliance to assist in the development of this manual which will align the focus and project delivery process across city division in order to apply the Complete Streets philosophy and approach to a multitude of project types and managers. The manual was completed in Fall 2014, will be released publicly in February 2015, and will take effect on July 1, 2015. Our local development code will be amended in summer 2015 to reference and strengthen the capability to enforce those policies and procedures present in the manual.

Additional efforts for future planning and collaboration continue to work alongside the manual’s completion. Funded by a grant from the National Association of Realtors, work will commence in spring 2015 on the development of a roadway regulatory plan which will assign typologies consistent with those developed in the project delivery manual in order to strengthen the concepts and implementation of the Complete Streets Policy.

Additionally, plans are underway to review and modify all standard drawings and specifications within the City of Memphis to ensure consistency with the project delivery manual and national design standards.

NEXT STEPS

- Initiate use of Complete Streets Delivery Manual
- Begin work on roadway regulatory plan
- Prepare review of design standards and policies necessary to comply with CS Policy