The purpose of this memo is to provide an update on the implementation of the City of Memphis Complete Streets Policy.

Since the workshop held by Smart Growth America in Memphis on June 18 & 19, 2014, the City of Memphis has continued to make progress towards the completion of its Complete Streets Delivery Manual. In cooperation with our community partners, Livable Memphis, and the Complete Streets Policy Development Team, the City of Memphis retained the services of Active Transportation Alliance to assist in the development of this manual which will align the focus and project delivery process across city division in order to apply the Complete Streets philosophy and approach to a multitude of project types and managers.

This manual is scheduled to be completed by the end of 2014. Significant progress has been made on several key elements of this manual:

- New ROW tables have been created that will create a balanced design approach when retrofitting or constructing new streets. These tables have been developed in compliance with local development code, except where revisions may be necessary to accommodate the new complete streets policy.

- A workbook has been developed that includes detailed step-by-step considerations when planning, scoping, designing, constructing, and maintaining all projects in the public right of way.

- A one-day training session was held in August 2014 with Engineering, Public Works, Planning, and Utility project managers as a trial run of implementing the new workbook and ROW tables.

- Funds were awarded by the National Association of Realtors to create a roadway regulatory plan which will identify roadway typologies for existing and future roadways in the city of Memphis in order to make implementation of the Complete Streets Delivery Manual more efficient and transparent to stakeholders and project managers alike.

NEXT STEPS

- Finalize development of Complete Streets Delivery Manual
- Begin work on roadway regulatory plan
- Prepare review of design standards and policies necessary to comply with CS Policy